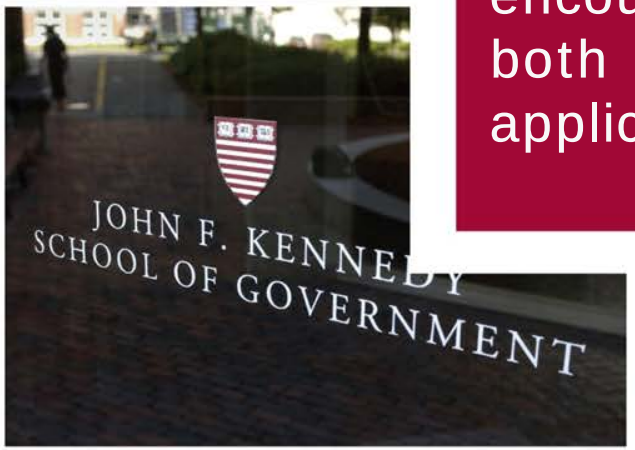


HARVARD Kennedy School
JOHN F. KENNEDY SCHOOL OF GOVERNMENT

The following flow chart is meant to assist applicants with understanding the application process at Harvard Kennedy School. We hope this visual representation will provide clarity regarding what is required of each applicant, how you can track the progress of your application, and how and when you will learn of your admission decision. We encourage applicants to reference this chart both before and after submitting an application for admission.

Last updated August 19, 2014

HARVARD Kennedy School
JOHN F. KENNEDY SCHOOL OF GOVERNMENT

Application Deadline: Tuesday, December 2, 2014

All application materials **MUST BE SUBMITTED** by this deadline.
No late applications will be accepted.

Online Application Submission

- ✓ Upload resume(s)
- ✓ Upload essays
- ✓ Self -report standardized test scores
- ✓ 3 letters of recommendation (recommenders will receive instructions through e-mail when you register them in the system)
- ✓ Upload transcripts from all institutions where you earned course credit
- ✓ Submit application & pay $100 application fee

Financial Aid Application

The application will be available mid-December. All applicants will receive a notification email.

Financial aid application deadline: February 27, 2015

Information about applying:
hks.harvard.edu/degrees/sfs
financial_aid@hks.harvard.edu

Application Processing

Your application is **not** complete upon submission. The Office of Admissions will begin processing applications immediately after the deadline. Your applicant status page will display information about your status. To view the status page, log in with the same email address and password from your application.

Your application is not complete until the red X next to "All documents have been checked and verified" changes to a green check mark. A staff member must review each document to check for completion and legibility before making this change.

Application Checklist — Application Submitted: 08/22/201

Status	Details	Date
✗ Awaiting	All documents have been checked and verified	
✓ Received	Career Goals Essay	08/21/2013
✓ Received	Professional Contribution Essay	08/21/2013
✓ Received	Resume / CV	08/12/2013

Application INCOMPLETE

Your application is incomplete if we find that items are missing, your transcripts are difficult to read or not translated into English, or if your application fee has not been received. The applicant status page displays the most up-to-date information. There may be some lag time between when we receive your materials and when we update your status. If we are missing materials or cannot read application documents, we will contact you in order to seek clarification.

Application COMPLETE

All of your application materials have been compiled and your application is ready to be reviewed by the Admissions Committee. You will know when all red Xs are changed to green check marks on the applicant status page. No further action is required.

Please Note: the order in which your application is processed has no bearing on your admissions decision. It may take us several weeks after the deadline to fully review all of your application materials.

Admissions Decisions

Admissions decisions are released in March. We will send a message to the email used on your application with additional information regarding your decision. We will note our progress on the Admissions Blog.

Admitted

Financial Aid decisions are sent shortly after admission decisions are released. You must fill out the online response form to inform us of your decision. The response deadline will be in early April. Further information will be provided to admitted students in March. We will also host a New Admit Day on Friday, April 10.

Waitlisted

Waitlisted applicants will receive additional communications in mid-to-late May when we will have a better idea of our projected enrollment.

Denied

Due to the high volume of applications we receive, we are unable to provide feedback. If you choose to reapply, we will hold application materials for 3 years. You must submit a new application, but can reuse some supporting documents in the event of reapplication.

Click here for more information about reapplying.

If you have further questions, please use one of the following addresses.

For technical issues with the application: admissions_apphelp@hks.harvard.edu

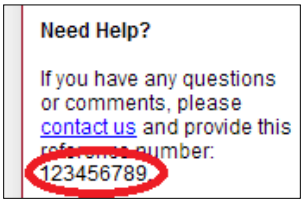
For general questions about your application: appstatus@hks.harvard.edu

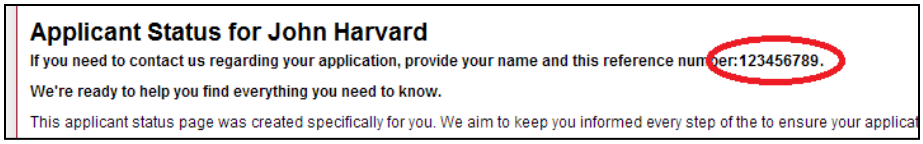
Use the same email from your application and include your applicant ID number on all emails.

Due to the high volume of communications we receive, it can take several days to receive a reply. We appreciate your patience.

Where can I find my applicant ID number?

Your applicant ID number can be found on the left side of your application (below the application pages) or in the top right corner of the applicant status page.





For more information and helpful admissions tips, please follow our Admissions Blog:

http://hksadmissionblog.tumblr.com